

YANKTON SHERIFF'S OFFICE

APPLICATION FOR EMPLOYMENT

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Personal Data

Name: _____ DOB: _____
(Last) (First) (Middle)

Full Address: _____

Telephone: _____
(Home) (Other)

All Other Names Used: _____

Are You A United States Citizen? () Yes () No (If "No" Give VISA & Immigration Numbers): _____

Social Security Number: _____ - _____ - _____

Are you interested in: Deputy Sheriff _____ Full time employment _____
(check all that apply) Corrections Officer _____ Part time employment _____
Juvenile Attendant _____ Seasonal employment _____
Clerical _____ Volunteer work _____

Skills and Qualifications

Summarize any job-related training skills, licenses, certificates, and/or other qualifications:

Educational History

List school name and location, years completed, course of study, and any degrees earned:

High School: _____

College: _____

Technical Training: _____

Other: _____

References

List 3 reference names, telephone numbers, and years known (do not include relatives or employers):

List below all criminal convictions you have had, (excluding traffic citations), with the dates and locations of each. Write on additional pages if necessary.

Driving History

Have your driving privileges ever been denied, suspended or revoked? () Yes () No If Yes, give dates and reasons:

List any traffic violations for which you have been fined or had to post bond or bail in the past 3 years. Give the dates and nature of violations:

Employment History

Please provide all employment information for your past four employers starting with most recent.

Employer: _____ Position held: _____
Address: _____ Telephone #: _____
Immediate supervisor and title: _____
Dates employed from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for leaving: _____

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Dates employed from: _____ to: _____ Salary: _____
Job Summary: _____
Reason for leaving: _____

I hereby authorize Yankton County to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability Yankton County and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or Yankton County can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of Yankton County not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that persons need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under those conditions.

Applicant Signature

Date

MAIL COMPLETED APPLICATION TO:

**OFFICE OF THE SHERIFF
410 WALNUT ST., STE. 104
YANKTON, SD 57078-4313**